

**Highway Construction Materials Technician Certification Board
Meeting Minutes**

May 26, 2020

Meeting was announced by posting on the internet web site at
<http://oktechcert.org/Meetings>.

The meeting was called to order at 1:35 PM by John Leonard. The following members/guests were present.

MEMBERS

John Leonard
Larry Patrick
Matt Romero
Clint Mahanay
Steve Tollett
Joe Echelle
Allan Hinton
Brent Burwell
John Privrat
Scott Armstrong

REPRESENTING

ODOT
OAGC
FHWA
ACCO
OAPA
OTA
ODOT
OAGC
ACPA
ODOT

GUESTS

Waseem Fazal
FHWA

STAFF

Steve Cross
Steve Sawyer
Program Director
Program Coordinator

1. John Leonard determined that a quorum was present and called the meeting to order.
2. Motion to approve minutes of September 10, 2019 made by Brent Burwell, seconded by Allan Hinton. Approved unanimously.
3. Program Coordinator's Report
 - a) Almost all scheduled modules for March – June were cancelled by request from the ODOT Deputy Director's office. Financial data was only available through January 2020 but it was estimated that the increase in the 220 Fund balance would exceed previous years due to the changes made in instruction/evaluation personnel.
 - b) The ABS tables being used in the lab for classroom seating are very difficult to keep clean. There was a discussion regarding the replacement or remodeling of the tables wherein Scott Armstrong suggested that we check pricing to have the existing tables resurfaced. Steve Sawyer said he would check into that and report back to the Board at a later date.

4. Steve Sawyer reported that training and certification modules had been scheduled to be held under CDC and OSU guidelines which meant that modules with large enrollments were postponed or cancelled. While the first module being held under the new guidelines was in progress, ODOT Deputy Director Saliba ordered all training and certification modules to be cancelled or delivered remotely (online).

The members and Waseem Fazal agreed that we were not working on any permanent changes to our delivery processes but rather a temporary solution to the obstacles created by the Covid-19 pandemic. Steve Sawyer said that the online development would continue with the resources already approved for acquisition and available from OSU and ODOT.

Waseem Fazal stipulated a three-step process, that would be acceptable to FHWA for the acceptance of sampling and/or testing results from new technicians when a critical need is demonstrated by the employing organization.

1. Testament from one or more qualified individuals that the applicant is prepared to perform the procedures.
2. The applicant must work under the direct supervision of a registered technician.
3. Independent evaluation of the applicant by ODOT Liaison.

Steve Sawyer stated that every effort would be made to avoid making changes that would require a change to the rules or the statute. A pilot online class will be developed for the Materials Sampling & Testing training module and hopefully delivered in FY 2020.

The final decision was to develop online training and have ODOT liaisons conduct performance evaluations for temporary certifications in the immediate short term. More permanent solutions might be developed depending on the criteria and restrictions imposed by ODOT Senior Staff.

Waseem Fazal and the Board members unanimously agreed that we would move ahead with the understanding that these changes will be a short term and temporary solution to the Covid-19 pandemic and any more permanent changes would be considered at a later date if necessary.

5. There was no new business.
6. Meeting adjourned by the Chair.